

Welcome

to the information event for exchange students of
the Faculties of Humanities
Geistes- und Kulturwissenschaften (GuK)



Koordinatorin für Internationales (Departmental Coordinator)
der Fakultät Geistes- und Kulturwissenschaften (GuK) und der Fakultät Humanwissenschaften (Huwi)
Dr. Katharina E. Scheffner
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<https://www.uni-bamberg.de/guk/studium/erasmus> | <https://www.uni-bamberg.de/huwi/studium/erasmus/>

Contact



Erasmus Departmental Coordinator
Dr. Katharina Scheffner

contact:

studium-international.guk@uni-bamberg.de

studium-international.huwi@uni-bamberg.de



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Festivities during Summer Semester

- July, 4th: uni.fest: Summer Party of the University at the backyard of the Markushaus
- Summer Events of the Student Bodies of the Faculties and the different Institutes



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German University System

- smallest organisational unit: **professorship** or **chair**
- Usually they have **one major topic** in both research and teaching
- Chairs are responsible for the organisation of their exams
- GuK: 12 institutes with 74 professorships & chairs



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The Faculty of Humanities

... with 3.840 students is the largest faculty of our university. Besides, there are:

- Human Sciences & Education - Humanwissenschaften (Huwi)
- Social Sciences, Economics & Business Administration – Sozial- und Wirtschaftswissenschaften (Sowi)
- Information Systems & Applied Computer Science - Wirtschaftsinformatik & angewandte Informatik (WIAI)



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Faculty of Humanities

18 Bachelor's Degrees
36 Master's Degrees

<https://www.uni-bamberg.de/guk/studium/studienangebot/>



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Important Links for day-to-day organisation

- printing & scanning with campusprint
 - Installation & Helpdesk: <https://www.uni-bamberg.de/?id=130273>
 - Online access: <https://campusprint.uni-bamberg.de>
 - Print stations, prices, and mobile prints: <https://www.uni-bamberg.de/?id=74184>
- Using internet, programmes & computers:
 - e-mail: <https://mailex.uni-bamberg.de/>
 - VPN: <https://www.uni-bamberg.de/?id=90342>
 - Office 365: <https://www.uni-bamberg.de/?id=90095>



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Important Links for day-to-day organisation

- Library

- Opening hours: <https://www.uni-bamberg.de/?id=5652>
- OPAC: <https://katalog.ub.uni-bamberg.de/>
- EZB: <http://rzblx1.uni-regensburg.de/>

- Sports centre: <https://www.uni-bamberg.de/?id=7114>



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Dates for Summer Semester 2025

- Lecturing period: 23.04.2025 - 25.07.2025
- Holidays:
 - Labour Day (Tag der Arbeit) 01.05.2025
 - Ascension of Christ (Christi Himmelfahrt) 29.05.2025
 - Pentecost (Pfingsten) 09.06.2025 – 10.06.2025
 - Corpus Christi (Fronleichnam) 19.06.2025
 - lecture-free day (university determined) 20.06.2025



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Register for your courses

- Registration: check out the course description at UnivIS <https://univis.uni-bamberg.de/>
- If you have any doubts or special requests, consult your lecturers, e.g. send an e-mail
- ... or consult your lecturer before or after your first lesson



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About ECTS-Credits

Please note!

Usually, on <https://univis.uni-bamberg.de> you find information on the maximum amount of ECTS-Credits you can get for each course.

If the number of Credits given on UnivIS doesn't match the number of Credits you need, please always contact the teacher of that course. In case of a problem you can always contact us, too!



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Some important abbreviations

- SS / SoSe = summer term
- WS / WiSe = winter term
- s.t. = sine tempore
- c.t. = cum tempore (with academic quarter); 10:00 c.t. = 10:15
- N.N. = „nomen nominandum“, „nomen nescio“ = tba (to be announced)
- SWS = Semesterwochenstunde (2 SWS: 2 academic hours a week = 90 minutes a week)
- ECTS = European Credit Transfer System
- LP = „Leistungspunkt“ (= ECTS)



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Some important abbreviations

Abbreviations for university buildings (examples):

- U5 = An der Universität 5 (U5/210= An der Universität 5, 2. Stock, Raum 210)
- M3 = Markushaus (= Markusplatz 3)
- H/KR12 = Hochzeithaus (= Am Kranen 12)
- Ho2 = Hornthalstraße 2



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Types of courses

1. Vorlesung (V/VL)

An oral presentation during one semester by a university teacher, about a particular subject, used to convey critical information, history, background and theories. Usually there is no limit on the number of listeners, discussions between students and teachers are quite rare while questions are welcome. The students are required to prepare for the lessons. At the end of the term, a *Vorlesung* may close with an exam on the subject material.



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Types of courses

2. Seminar (S)

A *Seminar* focuses on a particular subject and addresses a smaller group of students. Every student is requested to participate. This is often accomplished through active discussions in class or through an oral presentation given by each student („*Referat*“). Assigned readings will be discussed, questions can be raised and debates can be conducted. At the end of the semester, the participants usually have to submit a seminar paper on a certain topic.

Proseminar (PS)

A *Proseminar* is an introductory seminar, which requests participation of the students through presentations, group work, discussions. Furthermore, the lecturer will help you with techniques of finding, reading and processing literature and you might be asked to fulfil some exercises before you are supposed to write your seminar paper.



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Types of courses

Hauptseminar (HS)

Hauptseminare are usually offered to advanced Bachelor students or Master students. In a *Hauptseminar*, everyone present is requested to participate in discussions and with an oral presentation and required to prepare for the lessons. At the end of the semester, the participants usually have to submit a seminar paper on a certain topic.

Oberseminar (OS)

An advanced seminar for degree candidates, that usually supports the preparation of a student's future bachelor or master thesis. During the semester the participants give small presentations about their ongoing research work. Discussions and feedback given by the teacher and the other students improve the quality of each participants work.

Blockseminar

A seminar that doesn't take place in a weekly term, but in blocks, e.g. on a weekend, for several hours a day.



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Types of courses

3. Übung (Ü)

An *Übung* (=practical training course) improves certain skills and competences through work on an exemplary topic. Like a seminar, it requires active participation (e.g. by an oral presentation given by each student) and has a limit on participants, unlike a *Vorlesung*. Usually, a language course is considered as *Übung*. At the end of the term, the *Übung* may close with an exam on the subject material.

4. Tutorium (TUT)

A Tutorial, usually held by older students, is offered in addition to *Vorlesung* or a *Seminar* to consolidate the subject material.



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Communication Science

Don't confuse courses of
Communication Science
with „Regional Studies“!

prerequisites: study Communication Science (KoWi) as
a major or minor subject

and have a solid knowledge of German



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Language Centre

- Special courses and events
- Foreign languages
- Business Languages
- German as a Foreign Language (DaF)

vgl. <https://www.uni-bamberg.de/sz/>



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German as a Foreign Language

Full programme:

<https://univis.uni-bamberg.de/>, then select:

- > Vorlesungsverzeichnis
- > Zentrale und wissenschaftliche Einrichtungen
- > Sprachenzentrum
- > Deutsch für ausländische Studierende und weitere Sprachen
- > Deutsch als Fremdsprache



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Dates for general FlexNow registration

For further details see in UnivIS!

Dates for the FlexNow registration of courses at the
Language Center:

<https://www.uni-bamberg.de/sz/service/flexnow-anmeldung-zu-kursen-und-klausuren/>



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English & American Studies

Placement Test

English Studies/American Studies placement test: **compulsory** for students of English Studies/American Studies/English (Bachelor major subject/minor subject, Master, all teaching post, vocational education/social pedagogy) and all students who want to take any courses of the English & American Studies department!

Registration for the placement test **is not necessary** in advance! Test is not valid for Business English!

The placement test lasts 90 minutes and takes place on
14 April, 6-8 pm (s.t.!) at MG1/00.04.

It is in multiple choice format and contains questions on vocabulary, grammar and text comprehension.



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Students of all Faculties (HaF)

Hörer aller Fakultäten (check UnivIS)

- Englisch: Sprachpraxis B1: Preparing for B1 (Teil 2)
- Englisch: Sprachpraxis B2: Academic Writing
- Englisch: Sprachpraxis B2: Academic Speaking
- Englisch: Sprachpraxis C1: Communication Skills
- Englisch: Sprachpraxis B2: Preparing for B2 (Teil 2)
- Englisch: Sprachpraxis C1: Writing Bachelors/Masters Theses in Englisch
- Englisch: Sprachpraxis C1: Current Events - Discussion and Analysis
- Englisch: Sprachpraxis C1: Preparing for C1 (Teil 2)
- Englisch: Sprachpraxis C1: Presenting Research in English
- Englisch: Sprachpraxis C1: Reading Research Articles in English

Additional offers English classes („Englisch Phil.“)

- Landeskunde US I
- Landeskunde GB I
- Advanced Grammar Usage (C1)



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Hörer aller Fakultäten

HaF Placement Test

Information on the Placement Test HaF

It will take place ONLINE

92 questions on Grammar, Vocabulary and Reading Comprehension

Registration via FlexNow for your favoured course

-> e-mail with link to the VC (Virtueller Campus)

-> please take the test as soon as possible

-> you will receive your level immediately

-> if you chose a course in the wrong level, please chose another course in FlexNow

If you have any doubts, please contact **Catherine Irvine:**

catherine.irvine@uni-bamberg.de

(or visit her during her consultation hour: April 16, 10-11 am; April 23, 1-2 pm)



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Course advisors for the faculties GuK and Huwi

GuK: <https://www.uni-bamberg.de/guk/personen-und-einrichtungen/personenuebersicht-univis/>

Huwi: <https://www.uni-bamberg.de/huwi/studium/fachstudienberatung/>



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Students help students

- <https://feki.de/>
- Groups at Facebook
- Round Tables (check the homepages of the chairs)
- Specialized tutorials



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contact:

Organisational questions:

Akademisches Auslandsamt: Julia Agrikola, Ruslana Khariv

Kapuzinerstr. 25/room 203 (K25/02.03)

Tel. 0951 863 1049

international@uni-bamberg.de

Course related questions:

Koordinatorin für Internationales/Departmental Coordinator

Dr. Katharina Scheffner

Am Kranen 12, room 03.01

Tel.: 0951 863 1174

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